

# Information Booklet

Girls' PE Teacher – Maternity Cover



# A Warm Welcome from Holmfirth High.....

Thank you for considering applying for this position at Holmfirth High School.

We genuinely believe our school is a wonderful place to work and develop your career. We work hard to ensure our students get the very best quality of learning experience, thus supporting them to achieve the very best outcomes. We are a school community where relationships are positive, respectful and friendly.

We strive to do the best we can for all our students so that they leave here as well-rounded, decent young people who have achieved as highly as possible and have experienced a wide range of opportunities in and out of the classroom.

We strive to provide interesting and valuable developmental opportunities for our staff too so that they know their personal and professional skills are valued and that they are both supported and challenged in their careers.

We are vibrant and busy school community with lots going on all year round. We are fortunate in having an exceptional staff team who enthusiastically provide a wealth of extra-curricular activities and experiences for our students to enjoy.

We have a well-established passion for collaboration; working in partnership with a range of other schools, colleges and universities to: share best practice; support and train entrants into the profession, and to provide exciting professional development for all our staff.

Should you choose to apply, you will be sure of a warm welcome and will be joining a highly committed, professional and friendly staff group.

Yours sincerely



Dr W Bradford  
Consultant Headteacher



Mrs G Howe  
Associate Headteacher

# Holmfirth High School

This highly successful school has 1320 students, a teaching staff of 80 and a support staff of 70.



Originally built in 1959, the school has undergone extensive refurbishment in recent years. Its facilities now include a Modern Foreign Language suite, 6 ICT rooms, a Drama studio, 8 Science laboratories, a Music suite with practice rooms and a brand new SEN department and RE/PSCHE block. The specialist school initiative brought the building of a new Maths block.

Our catchment area comprises Holmfirth and surrounding villages. These provide an intake which is well balanced socially and academically. The school is conveniently situated about seven miles from Huddersfield. The surrounding countryside is beautiful, set as we are in the Pennine Hills. Holmfirth is within 30-45 minutes of the centres of Leeds, Manchester and Sheffield and is easily accessible from the M1 and M62 motorways.

Our school takes its community responsibilities seriously. It adopts an open policy towards parents<sup>1</sup>, and students are encouraged to participate in the life of the school and locality in a positive and helpful manner. The school also manages the sports centre accommodation which is used by local individuals and community groups in the evenings. We became an extended school in April 2006.

As a school, we aim to be sympathetic and understanding while being purposeful and demanding. We encourage all students to strive to achieve their personal best in all areas of endeavour.

Our students' high personal standards are also fundamental to our calm and purposeful ethos. We are aware of the difficulties that students may experience as they pass through a large school during adolescence, and we also recognise the special requirements of a small number of boys and girls who have personal or academic problems and we provide as much support as we are able.

The school is organised on a year basis, with Heads of Years overseeing a team of Form Tutors. Students are taught in their mixed ability tutorial groups in Year 7, although setting is introduced in a number of subjects in Year 8. In Years 10 and 11, our students follow a broad and balanced curriculum, with KS4 choices made in Year 9.

The school has an excellent record in public examinations; the great majority of our students achieve high standards at education or training beyond the age of sixteen. Over 50% go on to university and less than 1% become NEET.

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<sup>1</sup> The term 'parent' includes any person or body with parental responsibility such as a foster parent, carer, guardian or local authority.

We attach great importance to the place of extra-curricular activities in our school programme. A wide variety of cultural, sporting, outdoor pursuits and other activities take place, with outstanding levels of success being achieved. It is hoped that applicants will give a clear indication of areas in which they are able and willing to participate.

We hope that this outline has been useful. If you have any questions please do not hesitate to telephone the school. In normal circumstances, the appointment will be made within one month from the appearance of the advertisement. Unless applicants have been invited for interview within this period, it should be assumed that the post has been filled. It is regretted that expense makes it impossible to write personally to all unsuccessful candidates.



# Aims of our School

- ✚ Members of our school community are encouraged to achieve their potential – academically, emotionally, socially, physically and spiritually and the school aims for the highest possible standards for all.
- ✚ Our school aims to ensure that members of the school community feel valued and appreciated.
- ✚ Our school aims to encourage pupils to enjoy learning through a broad curriculum delivered in a wide variety of ways and thus helps prepare them for later life.
- ✚ Our school aims to develop qualities of mind, body, and spirit through the encouragement and development of various senses; reasoned thought; the ability to question and discuss rationally, to state a point of view and accept other points of view.
- ✚ Our school aims to develop self-discipline, self-respect, respect for others and their property, thereby enhancing relationships with others and providing the capacity to live as independent, self-motivated adults with the ability to act as contributing members of society.
- ✚ Our school aims to encourage that all members of the school community respect religious and moral values, and show tolerance and understanding of other races, religions and ways of life.
- ✚ Our school aims to provide a wide range of support services for our young people in order to help them manage and cope well with concerns and problems not just with their education, but more generally with their life in and beyond school and as preparation for later life.
- ✚ Our school seeks to offer a wide variety of learning and activity opportunities through our extra-curricular programme and hope that these will help encourage the development of interests and skills and social interaction.
- ✚ Our school seeks to work and interact with our wider community to support local efforts to address issues and provide services and to ensure good use of school facilities in out of school hours.

# Local Information

## Holmfirth – the Heart of the Holme Valley

Located in the heart of the beautiful Holme Valley, Holmfirth is a small town that sits just north of the Peak District in West Yorkshire. The town is better known as the location for the popular BBC TV series 'Last of the Summer Wine', with thousands of fans making the journey every year to visit such locations as Sid's Café and Nora Battye's Steps.



Whilst 'Last of the Summer Wine' is a major visitor attraction, it certainly is not the only reason people visit Holmfirth. With its breathtaking scenery across the Holme Valley, Holmfirth is also popular with walkers and wildlife enthusiasts alike as it is within easy reach of a number of beautiful reservoirs and picturesque surroundings, and if that isn't enough, there are some wonderful attractions to be seen in the town itself - from the last of the Summer Wine Exhibition, to the Holmfirth Vineyard, to the Postcard Museum or pop into The Nook for a cheeky pint!

Holmfirth is also home to a wide range of eating places, including restaurants, wine bars, pubs and take-aways that cater for a wide variety of tastes. It is one of the most popular and much loved destinations in West Yorkshire, with visitors flocking to the sleepy town all year round, Holmfirth is a wonderful place to visit, with lots of things to see and do.

Holmfirth is within easy reach of the major cities of Manchester, Leeds and Sheffield being accessible from both the M1 and M62 motorways. Our nearest town is Huddersfield which is home to Huddersfield University - winner of the Sunday Times Best University of the Year Award 2014. Huddersfield also has three sixth form colleges – Greenhead College, Kirklees College and New College.

There are many estate agents and letting agents in Holmfirth and Huddersfield, together with numerous high street banks and building societies.

# Partner Primary Schools

## Hade Edge J & I School

Greave Road  
Hade Edge  
Holmfirth  
HD9 2DF

## Netherthong Primary School

School Street  
Netherthong  
Holmfirth  
HD9 3EB

## Hepworth J & I School

Maingate  
Hepworth  
Holmfirth  
HD9 1TJ

## Scholes J & I School

Wadman Road  
Scholes  
Holmfirth  
HD9 1SZ

## Hinchliffe Mill J & I School

Waterside Lane  
Holmbridge  
Holmfirth  
HD9 2PF

## Upperthong J & I School

Burnlee Road  
Holmfirth  
HD9 2LE

## Holme J & I School

Meal Hill Road  
Holme  
Holmfirth  
HD9 2QQ

## Wooldale Junior School

Royds Avenue  
New Mill  
Holmfirth  
HD9 1LJ

## Holmfirth J I & N School

Cartworth Road  
Holmfirth  
HD9 2RG

## Our PE Department

The PE Department at Holmfirth High School consists of seven full-time members of staff, teaching both mixed and single-sex classes across the activity and age range.

The school has excellent facilities for indoor and outdoor activities. They include: 2 Gymnasias, 1 Sports Hall and Fitness Suite, fields for Soccer, Rugby, Athletics, Rounders and courts for Netball and Tennis. There is also a floodlit 5-a-side 4-G area. The facilities provide for a varied programme of activities, which all pupils in the school follow, and the development of individual and small team games, as well as continuing the traditional major games, and these are greatly aided by the Sports Hall.

All Year 7 to 11 take PE as a compulsory lesson and have a total of four lessons (Year 7-9) and 3 lessons (Year 10-11) over the two week timetable. In Years 9-11 pupils follow a personalised pathway of activities, which can involve Edexcel GCSE PE and OCR sports studies in Years 10-11. In addition pupils do have the opportunity to study sports leader level 1 in Year 9 during the summer term..

The school is part of a School Sports Partnership and Holmfirth High School is the base for the Partnership Development Manager. This has a real impact and enhances even further the provision for sporting activities. One member of the department has an SSSCo role which helps build strong links amongst our feeder primary schools.

The extra-curricular content of Physical Education plays an important part in the school, which has an outstanding reputation within Kirklees, and in 2016 gained the AFPE quality mark with distinction. Teams exist in Football, Hockey, Netball, Basketball, Badminton, Cricket, Rugby, Tennis, Rounders, Table Tennis, Athletics and Cross-Country. Furthermore, there are lunchtime and after school practices for trampolining, dance and gymnastics; a real strength of the department as we produce an annual gym and dance show for parents and pupils.

We have strong links with all local sports clubs and associations. Recently a new gymnastics club was set up at the school, which teaches and coaches children of all ages on evenings and weekends. A cricket academy has also been developed by the school which runs during the winter months before and after school.

The person appointed will be expected to share fully in the extra-curricular programme and it is also important that the new member of the department should contribute to the school as a whole. They must be willing to put forward new ideas and will be given adequate scope for trial and as much help as possible.

We are looking for someone with an interest in netball, and some experience of gymnastics and dance would be advantageous but not essential. Most importantly we are looking for an enthusiastic, committed teacher who is willing to share in all aspects of the department.

## Job Description

<b>Location:</b>	Holmfirth High School
<b>Job Title:</b>	Teacher of Girls' PE – Maternity Cover - part -time (0.8)
<b>Grade:</b>	MPS/UPS
<b>Accountable to:</b>	Head of PE

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### **Purpose of job:**

The postholder will

- Be committed to supporting the achievement of all our young people in PE through their learning from 11-16.
- Make an appropriate contribution to the design and delivery of a high-quality PE curriculum
- Develop, in all students, versatile skills and attitudes required for lifelong learning in a rapidly changing world.
- Engage wholeheartedly in a range of high quality training opportunities, which supports the development of enhanced skills, understanding and knowledge.
- Be held to account for their performance.

Please note that this job description should be read in conjunction with the Teacher Standards/Standards for Newly Qualified Teachers (NQTs)

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### **Developing constructive professional relationships:**

- Have high expectations of our students including a commitment to ensuring that they can achieve their full educational potential and to establishing fair, respectful, supportive and constructive relationships with them.
- Communicate promptly and effectively with parent(s)<sup>2</sup>, conveying timely and relevant information about students' achievement, attitude and well-being.
- Have a commitment to collaboration and co-operative working.
- Work as a team member and identify opportunities for working with colleagues, and sharing the development of effective practice with them.

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<sup>2</sup> The term 'parent' includes any person or body with parental responsibility such as a foster carer, guardian or local authority.

- Promote the school vision and values and an ethos in which the highest achievements are expected from all members of the school community.
- Establish and develop effective team working practices.
- Be able to prioritise, self-evaluate, be efficient and meet deadlines.

#### **Working within the law and frameworks:**

- Maintain an up-to-date knowledge and understanding of the professional duties of teachers and the statutory framework within which they work, and contribute to the development, implementation and evaluation of the policies and practice of their workplace, including those designed to promote equality of opportunity.
- Know the current legal requirements, national policies and local guidance on the safeguarding and promotion of the well-being of children and young people.
- Know how to identify potential child abuse and follow safeguarding procedures.
- Know how to identify and support children and young people whose progress, development or well-being is affected by changes or difficulties in their personal circumstances, and when to refer them to colleagues for special support.

#### **Developing practice:**

- Evaluate own professional performance and be committed to improving practice through appropriate professional development (i.e. training, mentoring etc.)
- Recognise the importance of self-evaluation in raising standards
- Have a creative and constructively critical approach towards innovation; being prepared to adapt their practice where benefits and improvements are identified.
- Review the effectiveness of own teaching and its impact on student progress, attainment and well-being, refining their approaches where necessary.
- Work closely with the other schools and academies, to gain access to best practice in the teaching of PE.

#### **Professional skills:**

- Promote and model effective practice in teaching, learning and assessment relevant to the PE curriculum – both practical and theory parts..
- Plan for progression across the age and ability range, designing effective learning sequences within lessons and across series of lessons informed by secure subject/curriculum knowledge.

- Design opportunities for students to develop their literacy, numeracy and thinking and learning skills appropriate within their phase and context.
  - Teach challenging, well-organised lessons and sequences of lessons across the age and ability range they teach in which they:
    - Use an appropriate range of teaching strategies and resources, including e-learning, which meet learners' needs and take practical account of diversity and promote equality and inclusion.
    - Build on the prior knowledge and starting points of those they teach in order that students meet learning objectives and make sustained progress
    - Develop concepts and processes which enable students to apply new knowledge, understanding and skills.
    - Adapt their language to suit the students they teach, introducing new ideas and concepts clearly, and using explanations, questions, discussions and plenaries effectively.
  - Make effective use of an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives and monitoring learners' progress and levels of attainment.
  - Provide students, their parents and colleagues with timely, accurate and constructive feedback on students' progress and areas of development.
  - Support and guide students so that they can reflect on their learning, identify the progress they have made, set positive targets for improvement and become successful independent learners.
  - Use assessment as part of their teaching to diagnose students' learning needs, set realistic and challenging targets for improvement and plan future teaching.
  - Establish a purposeful and safe learning environment which complies with current legal requirements, national policies and guidance on the safeguarding and well-being of children and young people so that learners feel secure and sufficiently confident to make an active contribution to learning and to the School.
  - Manage student behaviour constructively by establishing and maintaining a clear and positive framework for behaviour management, in line with the school's behaviour policy.
  - Promote students' self-control, independence and cooperation through developing their social, emotional and behavioural skills.
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### **Equal Opportunities:**

- To promote equal opportunities in education so that all children and families will gain optimum benefit from the service provided.
  - To promote and ensure that all students and young people are happy, healthy, safe, successful and achieve economic wellbeing.
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## **Generic Staff Requirements:**

- Uphold the professional standards expected of every member of school staff in all dealings with colleagues, students, parents and the wider community.
- Adhere to the principles expressed in the aims of the school and its mission statement.
- Actively contribute to the continued development of the school by attending training, participating in relevant meetings, and putting forward ideas for improvement.
- Be a positive, collaborative team member.
- Apply school policies in all aspects of the role.
- Keep up-to-date with all aspects of the Safeguarding and Child Protection Policy as it applies to the post.

Whilst every effort has been made to explain the main duties and responsibilities for the post, each individual task undertaken may not be identified, especially in the context of a school which requires flexibility in all of its employees.

This job description is current at the date shown but, in consultation with the postholder, may be changed by the Headteacher to reflect or anticipate changes in the job commensurate with the grade and job title.

All postholders are accountable through the school's Performance Management Policy. The Governors and Headteacher of Holmfirth High School are committed to safeguarding and promoting the welfare of children and young people and ensuring that safer recruiting procedures are in place.

Holmfirth High School is committed to safeguarding and promoting the welfare of its students and expect all staff and volunteers to share the commitment. Appointments will be subject to Safer Recruitment Procedures and a DBS check.

This job description will be reviewed annually. The post-holder may be required to take on additional responsibilities when necessary to ensure the effective running of the school.

<b>Signed</b>		<b>Dated</b>	
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**Teacher of Girls' PE – Maternity Cover – part time  
 Person Specification**

**You should be able to demonstrate that you meet the following criteria:**

**E = Essential**  
**D = Desirable**

**Measured by:**

- A. Application Form                      B. Test / Exercise**  
**C. Interview                                      D. References**

**Qualifications**

<b>E</b>	• Degree in PE or a closely related relevant subject	<b>A D</b>
<b>D</b>	• MA / further qualification relating to educational pedagogy and/or subject area	<b>A D</b>
<b>E</b>	• PGCE or equivalent	<b>A D</b>

**Knowledge & Skills**

<b>E</b>	• Ability to plan and deliver sequences of learning to students, based on information about their starting points	<b>A C D</b>
<b>E</b>	• Ability to assess students' attainment and progress	<b>A C D</b>
<b>E</b>	• Ability to identify both gaps in students' knowledge and understanding and misconceptions in their thinking	<b>A C D</b>
<b>E</b>	• Ability to understand, analyse and make effective use of a wide range of data	<b>A C D</b>
<b>E</b>	• Developing into an effective teaching practitioner	<b>A C D</b>
<b>E</b>	• Developing knowledge and understanding of current educational thinking: both related to subject and pedagogy	<b>A C D</b>
<b>E</b>	• Strong literacy and numeracy skills and the skills to disseminate this knowledge to others	<b>A C D</b>

**Experience**

<b>E</b>	• Evidence of responding effectively to feedback on practice as a teacher	<b>A C D</b>
<b>E</b>	• Experience of planning and delivering sequences of learning for students	<b>A C D</b>
<b>D</b>	• Experience of responding to assessment information about student performance	<b>A C D</b>
<b>D</b>	• Experience of responding positively to training experiences	<b>A C D</b>

**Continuous Professional Development**

<b>E</b>	• Evidence of commitment to personal CPD	<b>A</b>
<b>E</b>	• Ability to support the development of others	<b>A</b>

**Personal Qualities**

<b>E</b>	• A desire to improve further	<b>A C D</b>
<b>E</b>	• A passion for education and making a difference	<b>A C D</b>
<b>E</b>	• Excellent communicator	<b>A C D</b>
<b>E</b>	• Effective team leader/member	<b>A C D</b>
<b>E</b>	• Drive and determination	<b>A C D</b>
<b>E</b>	• Ambition	<b>A C D</b>
<b>E</b>	• Energy, enthusiasm, resilience	<b>A C D</b>
<b>E</b>	• The ability to forge effective working relationships	<b>A C D</b>

## Next steps .....

Thank you for taking the time to read this pack. If you wish to apply for the post of part-time Teacher of Girls' PE (maternity cover) at Holmfirth High School then please complete the standard Kirklees application form which is found on our website, together with a letter of application – a maximum of two sides of A4. Please indicate in your letter whether you wish to be considered for the full or part time role

Completed applications should be returned to:

The Headteacher  
Holmfirth High School  
Heys Road  
Thongsbridge  
HOLMFIRTH  
HD9 7SE

Or via email to [vacancies@holmfirthhigh.co.uk](mailto:vacancies@holmfirthhigh.co.uk) or office.holmfirth@holmfirthhigh.co.uk

**The closing date for applications is: 12 noon on Wednesday 20 June**

**Interviews will take place: Tuesday 26 June**

If we have not contacted you by the end of June you will know that on this occasion your application has not been successful. Please accept this as acknowledgement of the time and interest you have shown.

Thank you.

