

084 School Transport

Responsibility: IC
Date: September 2017
Next Review: November 2019

1. Introduction

- 1.1 Neither Kirklees nor Holmfirth High School provide contract transport, so all enquiries about bus services should be directed to Metro 40-50 Wellington House, Wellington Street, Leeds LS1 2DE tel 0113 3481122. Enquiries about free bus passes or any other queries relating to the buses should be directed to School Transport Team, High Street Buildings tel 01484 416892 or www.kirklees.gov.uk/.
- 1.2 However, matters concerning misbehaviour on buses and incidents occurring in the bus park, should be directed initially to Heads of Year, where the culprit is known. Where this is not the case the incident should be reported to the Operations Manager who will liaise with Senior Managers. Parental complaints should be addressed initially to the Operations Manager who again will help direct them as necessary.
- 1.3 The times indicated below are when the buses should arrive at the pick-up points. Every effort is made to ensure that the buses arrive well in time for morning school, and are in the bus park by 3.30 pm to take children home.

Buses to Holmfirth High School

K3	Dept 08:05	Meltham - Holmfirth High
K11	Dept 08:10	Scholes Moor - Hepworth – Holmfirth High
K14	Dept 08:10	Holme - Holmfirth High
K20a	Dept 08:05	Victoria Inn – Holmfirth High
K20b	Dept 08:05	Hade Edge Band Room – Holmfirth High
316	Dept 08:05	Parkhead – Holmfirth High – Huddersfield

Buses from Holmfirth High School

K3	Dept 15.30	Holmfirth High - Meltham
K11	Dept 15.45	Holmfirth High – Hepworth – Scholes Moor
K12	Dept 15.40	Holmfirth High - Scholes
K14	Dept 15.40	Holmfirth High – Holmfirth High
K20a	Dept 15.40	Holmfirth High – Victoria Inn
K20b	Dept 15.40	Holmfirth High – Hade Edge Band Room
316	Dept 15.40	Holmfirth High – Park Head

2.

Queuing for buses at the end of school

Staff are required to supervise orderly queuing of pupils as part of their duty team one day per week. Pupils must be supervised until all the buses have departed but should there be any problems, a member of the SLT is assigned to oversee difficulties on each day.